

<b>Key:</b>	C= Council
	DOD= Delegated Officer Decision
	EX= Executive
	GE= Governance and Ethics Committee
	ID= Individual Decision
	PC= Personnel Committee

## West Berkshire Council Forward Plan 16 March 2016 to 30 June 2016

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.  
**Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
EX2922	Schools Waste Collection Services (Paragraph 3 – information relating to financial/business affairs of particular person)	To provide information regarding the procurement tender process which will lead to a contract award to succeed the current contract.	EX	01 March 2016	17/03/16 EX		09/03/16				Karen Felgate	Communities	Education, Property, Broadband		Yes	No	
EX3101	Options for Delivering Housing Grants and Loans (Paragraph 3 – information relating to financial/business affairs of particular person) (Paragraph 4 – information relating to terms proposed in negotiations in labour relation matters)	The purpose of this report is to outline the options available to the Council for delivering the home improvement service.	EX	01 March 2016	17/03/16 EX						Mel Brain	Communities	Adult Social Care, Housing, Countryside, Community Culture & Leisure Services		Yes		
EX3071	A4 Junction 12, Calcot Surfacing Exception to the Contract Rules of Procedure	To agree an exception under 11.11 of the Contract Rules of Procedure to allow the Council to waive the need for a competitive purchasing process in respect of the resurfacing of the A4 through Junction 12 (M4) at Calcot.	EX	01 March 2016	17/03/16 EX						Jon Winstanley	Environment	Highways, Transport, Emergency Planning			No	
ID2944	West Berkshire Forward Plan - 20 April 2016 - 31 July 2016	To agree the Forward Plan for the next four months.	ID	01 March 2016		17/03/16	09/03/16				Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
ID3076	Traffic Management & Road Safety Programme 2016/17	To advise Members of the Traffic Management & Road Safety works programme for 2016/17	ID	01 March 2016		16/03/16	08/03/16				Glyn Davis	Environment	Highways, Transport, Emergency Planning				
ID3077	Parking Amendment 22	To consider the responses received during statutory consultation	ID	01 March 2016		16/03/16	08/03/16				Alex Drysdale	Environment	Highways, Transport, Emergency Planning				
ID3078	Parking Amendment 23	To consider the responses received during statutory consultation	ID	01 March 2016		16/03/16	08/03/16				Alex Drysdale	Environment	Highways, Transport, Emergency Planning				
ID3079	Appointment to Outside Bodies	To consider WBC nominations to the following outside body: the Berkshire Local Nature Partnership	ID	01 March 2016		16/03/16	08/03/16				Jo Watt	Resources	Leader of Council, Strategy & Performance, Finance				
ID3102	Collective Energy Switching Scheme for West Berkshire	To make a decision over whether the Council run a Collective Energy Switching Scheme.	ID	01 March 2016		18/03/16	10/03/16				Evangeline Haggarty	Environment	Partnerships, Equality, Community Safety, Environmental Health, Trading Standards, Waste, Customer Services				

<b>Key:</b>	C= Council
	DOD= Delegated Officer Decision
	EX= Executive
	GE= Governance and Ethics Committee
	ID= Individual Decision
	PC= Personnel Committee

## West Berkshire Council Forward Plan 16 March 2016 to 30 June 2016

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.  
**Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
EX2963	Council Performance Report 2015/16: Q3 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2015/16.	EX	01 April 2016	17/03/16 EX		13/04/16				Catalin Bogos	Resources	Leader of Council, Strategy & Performance, Finance				
EX3094	Staffing implications associated with additional savings put forward to deliver the 2016/17 revenue budget : Approval to pay redundancy payments	To seek approval to make the redundancy payments associated with the required staffing implications associated with the	EX	01 April 2016	21/04/16 EX						Robert O'Reilly	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT		Yes		
EX3100	2016/17 Budget Consultation - Phase Two		EX	01 April 2016	21/04/16 EX		13/04/16				Andy Day	Resources	Leader of Council, Strategy & Performance, Finance				
EX3105	Contract Award - Highways, Bridgeworks and Street Lighting Contract 2016 - 2022 (Paragraph 3 – information relating to financial/business affairs of particular Internal Audit Plan 2016/17)	The Executive resolves to delegate to Head of Highways & Transport authority to enter into the Highways Term Maintenance Contract for the provision of highways term	EX	01 April 2016	21/04/16 EX		13/04/16				Melvyn May	Environment	Highways, Transport, Emergency Planning	Highway Term Maintenance Contract Project Board	Yes		
GE3008		To outline the proposed internal audit work programme for the next three years	GE	01 April 2016			17/04/16		25/04/16 GE		Ian Priestley	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT				
GE3008a	External Audit Plan 2015-16	To provide Members with a copy of the External Audit Plan for 2015-16.	GE	01 April 2016			17/04/16		25/04/16 GE		Ian Priestley	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT				
ID2945	West Berkshire Forward Plan - 25 May 2016 - 31 August 2016	To agree the Forward Plan for the next four months.	ID	01 April 2016		21/04/16	13/04/16				Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C3095	Governance Review	To set out a range of proposals in respect of current governance and decision making arrangements to ensure effective delivery of the new Council Strategy.	C	01 May 2016			11/05/16	19/05/16 C			Andy Day	Resources	Leader of Council, Strategy & Performance, Finance				
C2977	Medium Term Financial Strategy (MTFS): 2016-19	To agree the medium term financial planning and strategy for the organisation.	C	01 May 2016	21/04/16 EX		11/05/16	19/05/16 C			Andy Walker	Resources	Leader of Council, Strategy & Performance, Finance				
C3055	Council Strategy 2015 to 2019 Refresh	To agree the refresh of the Council Strategy 2015 to 2019.	C	01 May 2016	21/04/16 EX		13/04/16	19/05/16 C			Catalin Bogos	Resources	Leader of Council, Strategy & Performance, Finance				
C2993	Election of the Chairman for the Municipal Year 2016/17	To elect the Chairman for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2994	Appointment of Vice Chairman for the Municipal Year 2016/17	To appoint the Vice-Chairman for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				

<b>Key:</b>	C= Council
	DOD= Delegated Officer Decision
	EX= Executive
	GE= Governance and Ethics Committee
	ID= Individual Decision
	PC= Personnel Committee

## West Berkshire Council Forward Plan 16 March 2016 to 30 June 2016

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.  
**Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
C2995	Appointment of the Executive by the Leader of the Council for the 2016/17 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2996	Appointment of and Allocation of Seats on Committees for the 2016/17 Municipal Year	To allocate seats on the various Council Committees for the 2016/17Municipal Year.	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2998	Appointment of Representatives to Outside Bodies RBFRS and TVPCP	To agree the appointment of representatives on the RBFRS and TVPCP.	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C3034	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – 2015/16 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within	C	01 May 2016			17/04/16	19/05/16 C	25/04/16 GE		David Holling	Resources	Chairman of Governance and Ethics Committee				
C3013	Changes to the Constitution	To review and amend parts of the Constitution if required following discussion at the Finance and Governance Group	C	01 May 2016			17/04/16	19/05/16 C	25/04/16 GE		David Holling	Resources	Leader of Council, Strategy & Performance, Finance				
C3066	Changes to the Code of Conduct	To make any changes to the CoC if required following a scheduled review of the document.	C	01 May 2016			17/04/16	19/05/16 C	25/04/16 GE		Moira Fraser	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT				
C3103	Corporate Parent Panel	To review the terms of reference and membership of the Panel.	C	01 May 2016			15/04/16	19/05/16 C	25/04/16		Andy Day	Resources	Children's Services				
EX3080	Approved Provider List for Community Home Care Services <i>(Paragraph 3 - information relating to financial/business affairs of a particular person)</i>	Members to agree contract award of Approved Provider List for Community Home Care Services	EX	01 May 2016	26/05/16 EX		18/05/16				Karen Felgate	Communities	Adult Social Care, Housing, Countryside, Community Culture & Leisure Services		Yes	No	
EX3022	Provisional Financial Outturn Report - 2015/16	To inform Members of the latest financial performance of the Council.	EX	01 June 2016	June/July 2016		tbc				Rod Mercer	Resources	Leader of Council, Strategy & Performance, Finance				
EX2964	Council Performance Report 2015/16: Q4 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2015/16.	EX	01 June 2016	18/06/16 EX		tbc				Catalin Bogos	Resources	Leader of Council, Strategy & Performance, Finance				